Department of Examinations and Evaluation

Ref: RU/Exam/2024-25/MOOC   Date: 12/07/2025

Guidelines for Credit Transfer of SWAYAM, NPTEL & Other MOOC Courses

Purpose

These guidelines establish a uniform process for recognising and transferring academic credits earned by REVA University students through SWAYAM, NPTEL and other **approved Massive Open Online Course (MOOC) aggregators.**

Scope

Applicable to all undergraduate, postgraduate, and doctoral programmes that permit external online courses as part of the curriculum.

Approved Course Aggregators

Each School/Department shall publish, **before the start of every academic year**, an approved list of platforms (e.g., SWAYAM, NPTEL, Coursera, edX, Udemy).
Only courses listed by the School and endorsed by the Board of Studies (BOS) are eligible for credit transfer.

Credit Limits

1. A student may earn up to 40% of the total programme credits through approved MOOCs, consistent with the UGC Credit Framework.
2. Any subsequent changes in UGC regulations will be incorporated into these guidelines by formal amendment.

Roles & Responsibilities

Stakeholder	Key Responsibilities
School/Department	1. Identify suitable MOOCs, map them to curriculum outcomes, and obtain BoS approval 2. Announce platform list, course titles, credit value, **assessment mode** if platform-based assessment is absent 3. Forward consolidated completion data to the RE Office within **15 working days** before the result computation 4. Student enrolment in a course through a MOOC must be approved by the School's Program Assessment Committee (PAC) to ensure proper credit mapping, alignment of the course schedule and duration, completion of the course within the current semester (or the semester in which it will be credited), and to define alternate measures if the student does not successfully complete the registered course.

MOOC/SWAYAM Coordinator	1. Coordinate with the Schools/Departments and guide students on enrolment 2. Proctor any in-house assessments by assigning examiners and evaluators. Results of assessment must be approved by the School's Program Assessment Committee (PAC) 3. Certify the results and submit to RE Office with approvals from Directors, Dean, Pro-Vice Chancellor and Vice Chancellor
Student	1. Enrol for the MOOC, complete the course and submit the e-certificate/grade sheet to the School/Department. 2. Attend the assessments schedule by the School/Department if platform-based assessment is absent
Registrar Evaluation Office (RE Office)	1. Verify the results and students data submitted by the MOOC/SWAYAM Coordinator 2. Import the score/marks submitted to RE Office 3. Compute the results, assign relevant grades and credits as per the mapped courses in curriculum.

Course Approval & Notification Procedure

1. School/Department shall submit a template containing aggregator, course link, credits, learning outcomes, mapping to programme outcomes, proposed grade conversion, and assessment plan (if needed).

2. BOS approval to be sought by the School/Department followed by the approval from respective Dean and Pro-Vice Chancellor.

3. Approved courses should be published by the School/Department to students well in advance.

4. Students must register/enrol for the courses as per stipulated timelines defined by the respective School/Department.

Assessment & Grading

1. **Platform-Conducted Exams:** Grades/Percentages/Scores awarded by the platform are converted using the University's standard grade-point table, as applicable for other courses in the curriculum.

2. **School-Conducted Exams** (for courses without platform-based assessments):
   a. Minimum contact hours: **15 hours per credit** (including tutorials/projects), or, **8-12 weeks duration** may be treated as equivalent to **3-credit** courses.
   b. Assessment must include at least one proctored Internal Assessment (IA) (50%) and one proctored End Examinations (50%). The mode of conduction is at the discretion of the School/Department as may be suitable for the course.
   c. Evaluation records are retained by the School/Department and the grades/percentage/scores are to be submitted to the RE Office before result computation.

Course Registration Fee

The registration fee for MOOC courses shall be borne by the students. The University will not reimburse or subsidize this expense.

Credit Transfer & Result Processing

1. RE Office cross-checks the details submitted by the School/Department pertaining to the mapping of MOOCs to the relevant courses in curriculum.

2. Results are computed based on the marks submitted by the School/Department and equivalent grade letter and grade points are assigned to the relevant course code.

3. Credits appear in the same semester's Grade Card and considered for SGPA and CGPA based on the number of credits.

4. The school must obtain prior approval from the RE Office for the number of credits to be transferred to the MOOC in place of the existing course, clearly specifying from which course the credits are to be transferred.

Exceptions & Clarifications

1. Credits from unapproved platforms, non-graded MOOCs, or courses lacking verifiable certificates **will not** be transferred.
2. Schools/Departments may have provisions of assessment by conducting additional classes/activity-based learning/project-based learning in any cases of students enrolling for MOOCs but failing to pass in the platform-based assessment.

Review & Amendment

These guidelines will be reviewed annually or earlier if mandated by regulatory changes. Amendments take effect after approval by the Academic Council and notification by the Registrar (Evaluation).

Registrar (Evaluation)

Vice Chancellor

Vice Chancellor
REVA University
Rukmini Knowledge Park
Yelahanka, Bengaluru - 560 064